



SIDO KANHU MEDICAL COLLEGE & HOSPITAL

(Under Sido Kanhu Public Charitable Trust)

Pathar Bagan, Sadipur, Ranishwar, Dumka, Jharkhand, Pin- 814144

Ref. SKMC.H./Com/006/26

Medical Education Unit (MEU)

Date. 11.05.2026

1. Full Official Name:

Medical Education Unit (MEU), Sido Kanhu Medical College and Hospital, Dumka, Jharkhand 814144

2. Regulatory / Statutory Basis:

UG MSR 2023 NMC Circular dated 10 August 2023 on Composition of MEU and Curriculum Committee; CBME 2024 Guidelines (faculty development, CISP, rBCW/BCME training).

Infrastructure:

Medical Education Unit with area 150–160 sq.m., audio-visual & internet facilities.

3. Objectives:

To plan, organise, and implement faculty development programmes (Basic Course in Medical Education – BCME/rBCW, CISP, AETCOM workshops); develop teaching-learning resources; support CBME implementation, competency assessment, feedback, and continuous quality improvement in medical education; coordinate with NMC Nodal/Regional Centres.

4. Composition:

S No.	Designation in MEU	Name, Designation, Department
1.	Officer- in-charge: Principal	Prof. Dr Renu Rohatgi, The Principal, SKMCH
2.	Coordinator	Prof. Dr Debi Kundu, Head, Department of Anatomy
3.	Member	Prof. Dr. Kailas Govindrao Methe, Assoc Prof, Department of Community Medicine
4.	Member	Prof. Dr Mukunda Bharat Bargade, Head, Dept. of Pharmacology
5.	Member	Prof. Dr Sudip Roy, Head, Department of Microbiology
6.	Member	Prof. Dr Arvind Charan Mangal, Head, Dept. of General Medicine
7.	Member	Prof Dr Mayurkumar Vaghela, Head, Dept. of Ophthalmology
8.	Member	Prof Dr Mugdha Laxman, Head, Dept. of Obs & Gynae
9.	Member	Prof. Dr Priakash Baruah Choudhary, Head, Pathology
10.	Member	Prof Dr Pratap Laxman Waghmare, Head, Paediatrics
11.	Technical / Administrative Support	Mr. Gopal, Dept. of Administration

Renu Rohatgi
PRINCIPAL

Sido Kanhu Medical College & Hospital
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5. Tenure:

Coordinator tenure linked to training status.

6. Meeting Frequency & Quorum:

At least once every 2 months or as required for workshop planning.

Quorum: Coordinator + at least 50% core members.

7. Key Functions & Responsibilities:

Faculty development calendar and execution (BCME/CISP/AETCOM/FAP training); development of teaching-learning materials and e-resources aligned with CBME; monitoring of curriculum implementation and student feedback; support to Curriculum Committee; coordination with NMC Regional/Nodal Centres; maintenance of MEU infrastructure and records; annual report to College Council/Dean on faculty development outcomes and CBME support activities.

8. Notes:

MEU focuses on faculty development and teaching-learning support; hence training calendar shall be planned, along with developing resource materials.

MEU composition and contact shall be displayed in MEU room.

Reporting: Principal/Dean/College Council

Renu Rohatgi

PRINCIPALsd/-

Siddh Kanhu Medical College & Hospital
Dr. Renu Rohatgi, Principal
Pathar Bagan, Sadipur, Ranihwar
Dumka, Jharkhand - 814144

Supportive Staff:

Designation	No. of Sanctioned Post as per NMC	No. of Staff under sanctioned post
Stenographer/Office Assistant	1	1
Office Assistant/Computer Operator	1	1
Technicians for Audio Visual Aids/Photography	1	1
Peon	1	1

Books & Journals: (Requirements as per NMC norms)**Books under MEU/Central Library:**

Name of the Books	Quantity Available
1. Curriculum Development for Medical Education – A Six-Step Approach 3e Paperback – 2 Feb 2016 by <u>Patricia A. Thomas</u> (Author), <u>David E. Kern</u> (Author), <u>Mark T. Hughes</u> (Author), <u>Belinda Y. Chen</u> (Author)	01
2. A Practical Guide for Medical Teachers	01
3. Understanding Medical Education: Evidence, Theory and Practice	01
4. An Introduction to Medical Teaching by Kathryn N Huggett and William B Jeffries Publisher: Springer International Publishing, Year 2014, 271 pages	01
5. Practical Guide to the Evaluation of Clinical Competence Book by Eric S. Holmboe and Richard E. Hawkins	01
6. International Handbook of Research in Medical Education Editors: Norman, Geoffrey R., van der Vleuten, Cees P.M., Newble, D.I. (Eds.)	02
7. Principles Of Medical Education (Iap) Paperback – 2013, by <u>Singh Tejinder</u> (Author)	01
8. The Art of Teaching Medical Students Paperback – 10 May 2015 by <u>Pritha Bhuiyan</u> (Editor), <u>Avinash Supe</u> (Editor), <u>Nirmala Rege</u> (Editor)	01
9. Principles of Assessment in Medical Education Paperback – 2012 by <u>Tejinder Singh Anshu</u> (Author)	01
10. Assessment in Medical Education and Training: A Practical Guide Paperback – Import, 20 Feb 2007 by <u>Neil Jackson</u> (Author), <u>Alex Jamieson</u> (Author), <u>Anwar Khan</u> (Author)	01

Ravi Kumar
PRINCIPAL

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Journals for MEU/Central Library

S. No	Name of the Journal	Status
1	Academic Medicine	Subscription procurement initiated
2	The Clinical Teacher	Subscription procurement initiated
3	The National Medical Journal of India (NMJI)	Purchased
4	<u>Journal of Education Technology in Health Sciences</u>	Purchased

Infrastructure:

	Infrastructure as per MCI norms	Status
1	The Medical Education Unit is to be housed in an appropriate area which can accommodate around 30 participants in a workshop format	A dedicated area for 36 participants is available in MEU.

Equipment:

	Name of Equipment as per MCI norm	Requirements as per MCI/NMC norm	Status
1	Two Multimedia PCs internet enabled with colour Monitors (Computers will be utilized for the entire media operation, i.e. for connectivity with printers, digital photography and scanners. It should have video-editing facility)	02	02, Available
2	Multimedia Projectors	2	02, Available
3	Screen for Projection		01, Available
4	Scanner + printer + copier	1	01, Available
5	Laptop	1	01, Available
6	Magnetic Board/flip boards		01, Available
7	Overhead Projector	1	01, Available
8	PA System with cordless mikes and collar mikes	2 each	02 each, Available

Rami Raha

PRINCIPAL

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